

Board of Trustees of the Taft Public Library Minutes
Taft Public Library, Mendon, MA
Wednesday, June 22, 2016
7:00 PM

Trustees present:, Amy Fahey, Sharron Luttrell, Ellen Agro; Leigh Martin (School Committee)

Also present: Library Director Andrew Jenrich

I Call to Order

The meeting was called to order at 7:02 PM by Amy Fahey

II Approval of Minutes

May 26 2016 Minutes

MOTION: On a motion of Leigh Martin to approve the May 26, 2016 minutes, seconded by Ellen Agro.

VOTED: Unanimous

June 15 2016 Minutes

MOTION: On a motion of Ellen Agro to approve the June 15, 2016 minutes, seconded by Leigh Martin

VOTED: Unanimous

III. Eagle Scout project of Eagle Scout candidate Ben Tremblay

Ben Tremblay and Troop 44 Eagle Scout coach Kevin Rudden joined the trustees. Ben sought approval from the trustees to install landscaping, a front brick patio and a walkway for the new library. Ben will sell engraved bricks for the front walkway. Unilock of Uxbridge will donate the bricks. He would like to sell 100 bricks. The trustees agreed on the rustic red brick color.

MOTION: On a motion of Leigh Martin to approve Eagle Scout candidate Benjamin Tremblay's Eagle Scout project to install landscaping and the brick patio and engraved brick walkway, seconded by Ellen Agro.

VOTED: Unanimous

IV. Directors Report

Tara and Andrew will talk to Kim about a contingency plan in the event the new library does not open in time for the summer reading program.

Steve is willing to continue as janitor until the town gets a town-wide cleaning contract. Steve is paid \$3,360 annually (\$840 in quarterly payments) to clean the old library. Andrew would like to pay him monthly and will ask Steve for an estimate to clean the new library.

Sterling did a professional job with the move and Andrew and the staff are very pleased.

Andrew has ordered new toys and supplies because the old toys were worn out.

Twenty-one teenagers signed up to help with the summer reading program.

III Budget Report

Andrew presented the budget update. No areas of concern.

Andrew may need to pay staff from state aid if they need to work extra hours to prepare the library for opening.

MOTION: On a motion by Ellen Agro to approve up to \$2,000 from state aid to pay additional staff salaries, seconded by Leigh Martin.

VOTED: Unanimous

IV. Employment contract between library director and Taft Public Library Trustees

The trustees questioned who decides when Andrew's salary increases and by how much. Amy will get clarification from Kim.

Chair Amy Fahey signed Andrew's contract containing the COLA increase.

Building Committee Report

Mary and Moritz met in executive session with the Board of Selectmen this morning.

V. Fundraising

The Friends' Memorial Day fundraiser was rained out. Friends are still getting checks in memory of Bob Carlson.

The trustees discussed the wording of Bob's dedication plaque for the reading patio:

VI. 350th Anniversary

Jay Byer has agreed to emcee the trivia contest.

VI. Updates and Announcements

The Board of Selectmen will consider the appointment of two new trustees on Tuesday, July 12. Trustees will meet jointly with them.

I Future Agenda Items

The next meeting will be held July 12 at 6:45 p.m. at the Taft Public Library.

IX Adjournment

MOTION: On a motion of Leigh to adjourn the meeting, seconded by Ellen.

VOTED: Unanimous.

Meeting was adjourned at 9:12 PM.

Approved 7.12.16

Minutes by Sharron Luttrell