



TOWN OF MENDON
PARKS & RECREATION DEPARTMENT

20 Main Street
Mendon, Massachusetts 01756
Phone: (508) 473-0600 Fax: (508) 478-8241
Email: parkcomm@mendonma.gov
mendonma.gov/parks

Meeting Date: 3/6/17
Meeting Location: Mendon Town Hall
20 Main St. Mendon, MA
Minutes Approved: 3/20/2017

Members Present: Dan Byer, AJ Byrne

Members Absent: Tom Belland

Parks Director: Dan Byer

Others:

The meeting was called to order at 6:28pm.

AJ and Dan discussed the proposal from Chis Hadfield and Next Steps Sports Academy. Dan has heard that NSSA has incorporated as a non-profit. That means they will get the cheaper use rates for the schools. Dan has not talked to Chris but believe he will withdraw his proposal. AJ agrees that Chris' proposal was an interesting idea but it is too much too soon.

The commission conducted the following interviews. Commissioners asked each candidate a stock set of questions

1. What is your previous work experience?
2. What is your availability?
3. How many hours are you interested in working?
4. Why should we hire you?
5. What are your thoughts on teamwork, how have you used teamwork in a previous position?
6. How do you take direction?
7. Do you have any questions for us?

6:34pm – Kaleigh Poudrier - Rec

The commission interviewed Kaleigh Poudrier for the rec program position. She has experience teaching kids in a summer program. She also volunteered at a daycare with younger children. She is willing to work as many hours as needed and is in college studying elementary education. She states we should hire her because she likes the outdoors, children and is open to new things. She had a good camp experience when younger and wants to pay it forward. Dan asked about teamwork and she says it is important because people need to compromise to be able to work with others. It is also important for staff to be role models for the children. She says she takes direction well and is a perfectionist and puts effort into getting things done.

6:43 – Olivia Charbonneau - Rec

The commission interviewed Olivia Charbonneau for the position of lifeguard. She has minimal work experience except for babysitting. Dan reviewed her availability. She is willing to work as many hours as needed. She says team work is important to get more things done. We should hire her because she is hardworking and 100% dedicated. She is on a swim team and involved in sports and music. She says she takes direction well and keeps her word and follows through.

6:49 – Connor Morford – Maint

The commission interviewed Connor Morford for the Maintenance position. He has job experience at Imperial in the Diner and concessions at the dealership. Both positions involved customer service. He also has labor experience with demolition and landscaping. He helped Nipmuc Youth Softball with their landscaping last summer. He can work all hours and is willing to work as needed. We should hire him because he is responsible, on time, and has not had issues at past jobs. He is a quick learner. Teamwork is important because all ideas need to be heard and all need to work together to come to a consensus. Connor says he is 17 and has his drivers license.

6:55 – Diana Richard – Rec

The commission interviewed Diana Richard for the Rec position. She has work experience at Market Basket as well as volunteer experience at Camp Sunshine and Vacation Bible School. She also participates in sports and helps to care for an autistic family member. She has no vacations planed and is willing to work as many hours as possible. She says we should hire her because she is comfortable in a lead role and works well with kids. She is a good role model. She is fine following directions and is also willing to take initiative.

7:00 – Jennifer St. John – Rec/Shack

The commission interviewed Jennifer St. John for the rec or shack positions. She says she's more interested in the Rec Prog position. She has previous work experience at Just a Wee Day Care, mostly in the infant/Pre K rooms. She also has babysitting experience. He wants around 35 hours and is willing to work whatever we need. She says we should hire her because she is a hard worker, enjoys kids and is majoring in elementary education. She says teamwork is important because it is good to collaborate in a camp setting. She explained that she is comfortable taking direction and would ask for clarification if she needed it.

7:06 – Emma Crisfield – Rec

The commission interviewed Emma Crisfield for the rec program position. She has cashier experience at several grocery stores. She also went through a counselor in training program at Girl Scout Camp. She is available, may have a few conflicts for college orientation. She is looking for as many hours as possible, will continue working the cashier jobs on weekend. We should hire her because she has experience babysitting, working with kids, and has experience at Girl Scout camp as a child. She is not CPR certified. She is a team player and can lead or follow direction. She handles constructive criticism well.

7:12 – Andrew Goyette – Guard/Rec/Maint

The commission interviewed Andrew Goyette for the position of lifeguard. He has a basketball camp in the summer for a week and a few vacations planned. He would like as many hours as possible. He has minimal work experience at the HAB in Uxbridge and with Uxbridge First Night. He says we should hire him because he has experience babysitting his younger brother and interacting with kids. He thinks team work is important, and is involved in sports. All players must help out to win.

7:19 – Bailey Leavitt – Maint

The commission interviewed Bailey Leavitt for the Maint position. He has volunteer experience with the Cystic Fibrosis foundation. Also, works as a farm hand. He is in the Auto Tech shop at BVT and has experience working on engines and equipment. He has worked with the Uxbridge sports to help

maintain their baseball fields and equipment. He is available all summer, needs a few days off. He wants as many hours as possible. We should hire him because he's a hard worker and will do what he's told. Teamwork is important for time management and helps to bond the crew and get work done.

7:24 – Andrew Fino - Rec

The commission interviewed Andrew Fino for the Rec Program position. He has work experience doing stocking at the Blessing Barn. He is available all summer and has no vacations, maybe some weekends. He wants as many hours as possible. We should hire him because he has attended the Rec Program since he was 5 and is experienced with the program. Team work is important because everyone should work together and he is fine taking direction from supervisors.

7:29 – Jonathan Hilton – Rec

The commission interviewed Jonathan Hilton for the Rec Program position. He has experience shoveling for neighbors and general house maintenance. He also worked for Nipmuc Youth Basketball as a scorekeeper on Sundays. He has a 1 week vacation planned and maybe is away around July 4th. He is looking for around 30-40 hours. We should hire him because he is a good hard worker. He's good with kids and has sports experience. He is willing to work hard. Team work is important in athletics. He was his basketball team's captain and it was important to communicate and set an example. He takes direction well and it is important to get it done the first time.

7:35 – Sam Hilton - Rec

The commission interviewed Sam Hilton for the Rec Program position. He has experience shoveling for neighbors and general house maintenance. He also worked for Nipmuc Youth Basketball as a scorekeeper on Sundays. He has a 1 week vacation planned. He is looking for around 30-40 hours. We should hire him because he is a good hard worker, he went to the Upton Camp and is familiar with camp settings. He wants to be a good role model for the kids. Team work is important for people to worth together. And he is willing to take direction and do whatever the boss wants.

AJ left the meeting room and did not participate in Trevor's interview per MA Ethics regulations.

7:40 – Trevor Byrne – Maint/Shack

Dan interviewed Trevor for the Maintenance and Snack Shack positions. He has experience working the baseball concessions as well as landscaping and mowing at Just A Wee Day. He is available in the summer except for a few vacations that are noted. He wants as many hours as possible. We should hire him because he is a hard worker, has experience working with money and food. He is also experienced in using lawn care maintenance equipment. Teamwork is important, in the concession stand multiple people had to work together to get the job done. He is willing to take direction and listens well. Dan asked about his cooking experience. Trevor says it was mostly general concessions, no hot food. He is good with money and handling change.

AJ rejoined the meeting.

Dan and AJ discussed the candidates. They agree that all are good. AJ suggests we try and hire more and offer less hours. AJ texted Danielle and got a reference for Jennifer St. John. She used to work at Just A Wee Day. Danielle says she was a great employee but there was a schedule issue where she started calling out.

Dan and AJ discussed Chris Hadfield's idea about building a soccer field on 4 Taft (behind the playground). Dan and AJ both agree the idea is worth looking into but is not at the top of our list right now.

The meeting was adjourned at 8:00pm.