



TOWN OF MENDON
PARKS & RECREATION DEPARTMENT

20 Main Street
Mendon, Massachusetts 01756
Phone: (508) 473-0600 Fax: (508) 478-8241
Email: parkcomm@mendonma.gov
mendonma.gov/parks

Meeting Date: 10/28/16
Meeting Location: Parks Building "Classroom"
45 Taft Ave., Mendon, MA
Minutes Approved: 12/19/2016

Members Present: Dan Byer, AJ Byrne, Tom Belland

Parks Director: Dan Byer

Others:

The meeting was called to order at 4:45pm.

Dan discussed the Zumba/Barre Fitness program. Our instructor had to cut back to 1 class a week. She has found a 2nd instructor to take over the Monday Zumba classes. There would be no change in the parks expense as the 2 instructors would split the fees. AL and Tom agree

Dan updated the commissioners on the issue with the Memorial Park well. He got a quote from Eric Peterson for \$6,000-\$7,000 to install a new line from the well to the bathrooms. This will correct the plumbing issue. Tom suggested relocating the pressure tank and well hookup to the baseball shack instead and just running a new line to the well from there. All agreed that is a much cheaper solution if it will work. *Dan will talk to Tim Watson and find out.* Dan explained that we need to repair this ASAP to prevent issues with DEP. Because it is maintenance we can fund it from Revolving. Tom asked about funds from the town. Dan stated it would be May before we can get town money. He thinks this will also be bargaining power when we ask for other things like the mowers. All agree that we need to fix this ASAP.

Tom made a motion to approve the minutes of the 10/6/16 meeting, AJ seconded and all approved.

Tom updated the commission on the Eagle Projects. They have marked out the locations for the stairs. He has also secured a donation for the door. Dan requested that we leave 3' between the wall and footings. Tom explained that is already planned. Dan updated the commission on the status of the shed. John is still short on funds and will continue fundraising.

The commission reviewed the FY18 budget. Dan explained the process, that the Town wants us to submit capital requests as well as a budget. They will also accept increases instead of level service as long as they are justified. Dan also explained his proposal for our capital projects. He suggests going back to CPA for the remaining funds for the Tetreault project. Also he would like to use the bond money to repair the parking lot. If they won't allow us to use these funds than we can blame the town for refusing to fund it. Finally he reviewed the plans for purchasing the mowers, 13K from parks, and 8K from the town. Tom recommends they go with the full project for around \$40K, all agreed.

The committee discussed the FY18 budget. Dan recommends increasing the telephone and sanitary accounts due to increases in prices. Tom asked about increasing field maintenance, AJ agreed. Dan will make changes and send a final draft to the commissioners. All agree we should ask for more in the site improvements account.

Tom and AJ asked about relocating the flag pole. Dan explained he was waiting for the ground to freeze first. He will call soon.

The meeting was adjourned at 5:30pm